

Checklist of Required Documentation for emPower Loan Application

Name: _____

Date of Loan Application Submittal: _____

STEP 1: Submittal of Loan Application

The following required documents must be submitted at the time you submit a loan application for an emPower Home Upgrade Loan.

- Verification of Eligibility
 - Contractor bid and scope of work outlining the upgrades included in the loan application
 - Letter verifying enrollment in eligible energy efficiency incentive program from SCE, PG&E, SoCalGas or emPower.
 - Letter from emPower verifying eligibility of solar photovoltaic system (if financing solar photovoltaic projects)
If solar photovoltaic projects are not included in your loan application, please indicate "N/A".

STEP 2: After Upgrades are Installed

The following required documents must be submitted to your lender after your contractor has completed the project.

- Evidence of Completion
 - Certificate of Completion, executed by both the homeowner and contractor
 - Final invoice from contractor
 - Final approval from selected incentive program verifying the final, approved rebate amount (EUC or CSI-Thermal).
 - Finalled solar permit from local building department (if financing solar photovoltaic projects)
If solar photovoltaic projects are not included in your loan application, please indicate "N/A".
 - Contractor Report on Project (obtained from your contractor).
- Authorization to Receive Customer Information (Utility Consent), providing authorization for emPower to obtain energy use information